



**NORTHERN BEACHES SECONDARY  
COLLEGE  
MANLY CAMPUS  
P&C ASSOCIATION**



**GENERAL MEETING - MINUTES**

**5<sup>th</sup> May 2021**

Library + Video Conference

**Meeting Opened:** 7.10pm

**Chairperson:** Marg Martin

**Attendance & Apologies:** as per register

**Presentations**

**Roger Forsyth (Head Teacher TAS)**

Roger gave the P&C a tour of the TAS Maker Lab – which contains a laser cutter and multiple 3D printers and a plastic recycling system recycles the excess materials.

Roger also presented the TAS Faculty school improvement plan

**Kathy O'Sullivan – gave the following updates:**

**New Gymnasium**

- Funding is for a new gym - as we are keeping the hall.
- School is contributing \$1m. DET is putting in \$4m. We are one of the highest receiving schools across the state and the highest on Northern Beaches.
- Still early days of the project so not a lot to update on yet. A meeting is scheduled for next Tuesday.
- Looking at purposes for both and identifying the needs of the school to best utilise the 2 spaces. Have consulted with Staff.
  - New gym will hold exams / PE lessons / whole school assemblies / multiple spaces for year meetings. Potential external use by sporting groups.
  - Existing hall will become focus for performing arts – due to the money already spent upgrading the hall stage lighting / sound. Eventually install retractable seating.
- Want a space that can sit 1000 people. We are entitled to (based on number of students at school – 800) to a stream 5 Gym – which is 1 basketball court + change rooms, kitchen, storage, etc. Concern that the proposed SQM can't accommodate 1000 people sitting. Trying to find out the cost of a larger space. Will look to accommodate future expansion in design brief to meet this aspiration.
- Various locations discussed – with the preferred spot being the Pines Area.
- Looking at what Ku-ring-gai received – as they recently received a new Stream 5 gym. Kathy is going to ask the principal about their experiences and what they would keep / do differently.
- Project will be done by July 2022 – so standardised cookie cutter design likely.
- No engagement yet with Netball Association (potential external use). Vicky Maggs (HT Science) is involved with them so will engage if/when required.
- Next steps – P&C to look at Fundraising
- Kathy is looking for interested people with skills to help on the project as we need a parent rep on the project. Please get in touch.



# NORTHERN BEACHES SECONDARY COLLEGE MANLY CAMPUS P&C ASSOCIATION



## Other Building Works

- Existing Hall – new roof. Capital works. Next few days will be finished.
- Science Prep Rooms – linked to asbestos – old prep rooms. Original build. Notification from DET. No works during school hours. Need to do checks on site on this.
- Toilets – ongoing issue. This Saturday – going to throughout clean of toilets / drains. She will walk them to the bathrooms.

## Q&A with Kathy

Kathy answered a variety of questions submitted prior to the meeting. See attached questions and answers.

---

## General Meeting

**Opened:** 9.03pm

**Attendance & Apologies:** noted as per attendance register.

**Minutes from previous meeting** – see attached.

**Motion:** Review & acceptance of minutes from the previous meeting held on the 17<sup>th</sup> March 2021

**Moved:** Marg Martin

**Second:** Catherine Yetts

**Result:** Approved – unanimous.

## Action Items

The following comments were made:

Voluntary Contributions Form – going through school bytes. There is a button – but it is easy to miss to add the tax deductible items.

Noted that we have had less contributions than usual – query if it is form / or is it COVID?

Kathy to follow up again.

Parent Teacher Night Catering:

Marg thanked everyone who helped.

Kathy – also thanked everyone who helped on behalf of the school. Noted that it was a nice addition to the nights.

## Principals Report - Kathy O'Sullivan

As per written report.

Kathy also gave the following verbal updates:



# NORTHERN BEACHES SECONDARY COLLEGE MANLY CAMPUS



## P&C ASSOCIATION

- Branko Goykovic – school funded HT Technology. Capacity / workload. Have been doing a HT load but not an allowance.
- HT English – being recruited with interviews next week. Marg is the parent rep on the panel.

### Treasurers Report - Roman

As per submitted report.

The following additional comments / decisions were made:

#### Vertical Wall

There is a funding shortfall of what was initially budgeted vs the project expense – due to the DET managing the project.

Motion: That the P&C pay the outstanding balance of \$2500 for the Green Wall.

Moved: Marg Martin

Second: David Young

Result: Approved – unanimous.

#### Outstanding 2018 / 2019 projects

It was raised that there are still some outstanding 2018/2019 projects. It was queried whether these still require funding or whether they could be cancelled and the funds re-allocated to the P&C project pool.

#### Projects - c/f from 2019

TAS REQUESTS	632	632
--------------	-----	-----

#### Projects - c/f from 2018:

Classroom aids TAS Equipment	1,400	1,400
Outdoor gym equipment (20/6/18)	2,106	2,106

**ACTION ITEM – Kathy to ask Roger what he needs \$2k to spend on.**

Motion: that the P&C make the following adjustments to the budget:

Outdoor Gym Equipment – this can be removed with funding re-allocated back to general P&C funds as this project is no longer going ahead.

Re-issue \$2k for the TAS faculty to be spent in 2021 on resources.

Moved: Marg Martin

Second: David Young

Result: Approved – unanimous.

Motion: all allocated project funding should be spent within 12 months from approval otherwise it is goes back to P&C funds and will require approval again by the P&C.

Moved: Catherine Yetts

Second: Marg Martin

Result: Approved – unanimous.



# NORTHERN BEACHES SECONDARY COLLEGE MANLY CAMPUS P&C ASSOCIATION



The school requested \$1700 for the installation of power points with USB charging in the new seating in English. This enables the students to more effectively use the space and charge their devices. This was a late addition to the project scope and hence the school is seeking funding for this enhancement. The new seating was funded by the Building Fund.

Motion: That the P&C fund the school requested \$1700 for the electrical outlets installed in the new English corridor seating.

Moved: Ben Mills

Second: Catherine Yetts

Result: Approved – unanimous.

## **Art Funding Request - Karen Blundell (HT Art).**

See attached request.

This will be discussed at the next meeting. Karen has agreed to attend the meeting to discuss / pitch her funding request. There was some concern regarding the size of the request and the limited number of students who would potentially benefit from it.

## **SRC**

Potentially seeking funding for a Sun Safety initiative. Details to be presented at a future meeting

**ACTION ITEM: Marg to attend assembly. Showcase potential P&C funding.**

## **Green Wall Maintenance**

David raised a concern that it is currently looking worse than installed. Noted that it was pretty dry. Asked that the school check the watering system was operational and asked when the professional maintenance team were next scheduled to come out.

## **Fundraising – Trivia Night**

Sally (who has organised in the past) has said she can't do it this year.

**ACTION ITEM: - Trivia Night – Marg to send out comms on this asking for people to get involved / other fundraising ideas.**

## **WWCC**

It was noted that the P&C WWCC have been complete.

## **Next Meeting:**

Move to 16<sup>th</sup> of June as Musical is Week 8 when the P&C meeting is scheduled to occur. Instead the meeting will be moved to Week 9 – rather than what is in the calendar (Week 7) .

**Meeting Closed: 9.52pm**