



**MANLY SELECTIVE CAMPUS P&C
GENERAL MEETING – DRAFT MINUTES
19th June 2019
7.00pm Library**

Welcome - Meeting opened 7:12pm

Attendance – see attached

Apologies - see attached

Business Arising

Blue Bus Program P&C Exec, Cath Whalan (10 mins)

The Exec and Cath presented a summary of the meeting with the Blue Bus Program.

Action:

The P&C Executive to discuss and agree approach and whether we will proceed with the Pilot offer. Report back to P&C

Minutes from previous General Meeting (15th May 2019)

Action:

Draft Minutes need to be edited and recirculated – Karen & Marg
Draft Minutes to be reviewed and accepted at next P&C meeting

Principal's Report – see attached

Remind people it is end of tax year and if people want to make a tax deduction. The costs for the hall refurb have increased and ideally funds could be generated for retractable seating for the hall.

Meeting next week to assess funds remaining for Building Fund and Library Funds.

Action:

Letter drafted and needs to be reviewed and sent to parents re making a tax deduction – Marg and Jody
Cath to update Simon on any topics to discuss with Bendigo Bank relationship manager next week.

President's Report - see attached

David Hope, ex student, to be invited to talk to P&C about how to lobby for funding on school initiatives

Action:

Marg to organize David to attend a P&C meeting in term 3

Treasurer's Report and accounts – see attached

Motion To approve increases in contract salary for canteen staff & Marg to sign and issue updated contracts to canteen staff.

Proposed Jessica

Seconded Catherine

Passed unanimously

Motion To approve monthly payment of \$50 for new Single Touch Payroll software through XERO

Proposed Catherine

Seconded Mel

Passed unanimously



Sub-Committee Reports – (as required)

- Canteen – see attached

Actions:

Reach out to Allambie Heights Mortgage Choice Manager re recycling bins and signage – Jody
Get the bins organized for recycling/collection - Ann Charlotte & Elana
Continue discussions with Fiona O'Brien to have the plastics video shown in PC sessions - Elana

Community Meeting Reports (as required)

- College Principal's Advisory Group

Meeting is to share thoughts and challenges of P&C communities and both Elana and Marg attended recent meeting and felt it was a useful forum for us to continue to attend.

- Northern District P&C

Karen will attend on 24th June and report back to P&C

Business Arising (cont.)

P&C communications Marg Martin (15 mins)

Jody was introduced to the P&C and discussed some of her ideas for communications across the parent & community. All parents and carers are encouraged to join the Facebook page. Discussion of use of year pages and whole school pages and what belongs on each page.

Actions:

Fortnightly communication from the P&C to communicate key activities and focus points – Jody & Marg
Jody to send the link for the page to the Facebook page -
<https://www.facebook.com/groups/1786869161415814/>

P&C Sponsorship of Guest Speaker (David Gillespie) Marg Martin (10 mins)

The Teen Brain book is of interest to many parents across the College community.

Interested parents are encouraged to listen to the podcasts to determine their level of interest in his material.

Actions:

Marg to communicate to the College representatives that we have been involved in a presentation on Digital Health and so may prefer speakers on topics more relevant to the Manly community
Investigate alternative experts who may have material more relevant to the Manly community - Jessica

Water filter payments (ongoing) Elana Roseth (5 mins)

Action

Investigate who is making payments currently for the water filter

Motion **That P&C to pay the water filter on an ongoing basis**

Proposed David

Seconded Marg

Accepted unanimously



P&C Vacancies

Marg Martin (10 mins)

Discussion regarding existing and upcoming vacancies. Concern raised that 3 members of the P&C are leaving towards the end of 2019 as their students will be completing Year 12.

No specific action at this stage however, we will continue to use P&C communications to highlight the need for more involvement and to promote specific roles that we seek to fill.

Trivia Night – assistance required

Sally Rodgers (10 mins)

24th August is the revised date and Sally has requested all P&C community members to talk to their providers to request donations for the P&C. A letter will be sent for all to use as part of this process.

Actions:

Advertise this through the P&C Bulletin and school Facebook pages - Jody

Send the letter to all P&C - Jessica

Hamper donations to be notified in the newsletter

To have all communications consistent that the fundraising is for part of the school hall refurbishment.

Close 920pm