

**NORTHERN BEACHES SECONDARY
COLLEGE
MANLY CAMPUS
P&C ASSOCIATION**



GENERAL MEETING - MINUTES

16st March 2022

Video Conference

Presentation from the Student Robotics Team

- Annie / Kai / Lucas thanked the P&C for their funding last year for the student robotics team.
- Competed in the national robotics competition. Won the “Connect Award” – aimed at people engaging new students and the community. Marg on behalf of the P&C congratulated the team on the award.
- New partnership with Macquarie university. Professor judging was so impressed they wanted to form this partnership based on what the students presented. Amazing effort by all involved on this project.
- Didn't end up spending entire budget – only \$3339.70 out of \$4265 due to covid reducing costs. No extra funding required at the moment. Can continue to use existing funding for this years program.
- Since they can now meet across grades they had 16 students join the last meeting.
- Kathy – congratulated the students. Saw the club on Friday which had Year 7-12 students participating. Noted that the Year 12 students have put in lots of effort with a focus on legacy and passing on their knowledge.

Presentation from Kathy – see attached.

Kathy presented to the P&C on the new gymnasium plans.

Highlighted the following:

- Current school hall is too small. Only seats 300-400 people hence can't fit an entire school in there. Other issues include not large enough for Year 12 exams, can't have presentation days / band performances in this space – go to Freshwater instead.
- School needs a space that the entire school can fit in (800 people) for these events + exams.
- Under NSW government / education infrastructure renewal initiative to support building industry during/after covid there was a program where schools could apply up to \$5m for capital building works. School had to put in a minimum of 20% of the cost – aka \$1 million.
- Under Department guidelines for a school of 800 students we are only entitled to a space the size of a basketball court.
- Kathy has used extra funds from school, building fund & P&C to get a larger space than this + some extras such as a kitchen, storage, bathrooms, outdoor covered areas etc.
- This is a department managed program of works with a deadline for completion – they want the money spent quickly. Hoping to start in May with completion by December – fingers crossed! Kathy is mindful of minimising impact to students during HSC exams.
- The existing hall will be kept and used as the performance space since money has been spent on upgrading the hall stage & lighting.
- New gym is being built in the space between TAS and the hall and all existing trees will be kept.
- Kathy and Marg thanked Michelle for being the parent representative on the project reference group. Thanks to Michelle for her input and insight that focused on great design that will leave a real legacy.



NORTHERN BEACHES SECONDARY COLLEGE MANLY CAMPUS



P&C ASSOCIATION

- Marg thanked Kathy for all her work in getting this project up. It is a massive achievement after being talked about for many years.
- School is getting quotes for a few extra items including portable staging, retractable seating and solar panels. These may be included in the building scope or could be fundraised for by the P&C depending on the result of the tender (currently out).
Fundraising for the gym was discussed – but will be deferred until next meeting pending guidance from Kathy on what needs funding.

ACTION ITEM: Kathy to confirm cost of extra items and scope for fundraising sub committee.

General Meeting

Chairperson: Marg Martin

Official Meeting Opened – 8.15pm

Attendance & Apologies: as per Zoom log.

Minutes from previous meeting – see attached.

Motion: Review & acceptance of minutes from the previous meeting held on the 16th February 2022

Moved: Catherine

Second: Marg

Result: Approved – unanimous.

Action Items

The following comments were made:

- Parent donation for thanking staff – still waiting for feedback from school on what is the best use of funds.

Correspondence:

None.

Presidents Report:

Noting to report.

Principals Report - Kathy O'Sullivan

None – covered in earlier presentation.

Treasurers Report – Roman

Roman presented the Treasurer's Report to the P&C.

Motion: that the P&C accept the Treasurer's report.

Moved: Derry

Second: Catherine

Result: Approved - unanimous



NORTHERN BEACHES SECONDARY COLLEGE MANLY CAMPUS P&C ASSOCIATION



Funding Requests

The following funding requests were discussed and funding approved at the meeting – please see the chat log for the voting record for each item.

| Requestor | Item | Cost |
|----------------------|---|---------------------|
| Kathy | Multi-faculty sound proof space / recording studio in music | \$7500 |
| English Faculty | 12 x Portable Stand Up Desks | \$861.60 + Delivery |
| School Musical | Casual Relief | \$3 000 |
| PDHPE | Basketball court pole pads for 3 courts – 6 pads | \$2 970 |
| Welfare - Year 7 & 8 | Digital wellbeing and Digital distraction | \$3 000 |
| Art Club | Funding for supplies for art club | \$1 000 |
| Music | Laptop for Music Recording Studio – resubmit | \$3 200 |
| Science | New Chairs for refurbished science labs | \$2 610 |

The following comments were made:

- There was some concern that the P&C was funding items that parents felt that the department should be paying and be responsible for – e.g. chairs for science & basketball court pole pads which are required to fix an OH&S issue. It was highlighted that these items were requested by the school for funding and that the school was best placed to prioritise and make these requests. With the P&C funding these items, it does free up school funds for other items while enabling the P&C to demonstrate how they support the school. It was also noted that the school has put every spare dollar into the gym project to make the most of this once in a generation project that Kathy outlined earlier in the meeting.
ACTION ITEM – that the P&C exec look at developing some general principles to help guide funding request decisions in future. This will complement the existing funding request form.
- The funding of the digital wellbeing welfare program for year 7 & 8 was well received and there was a request whether this could be extended to other year groups with age-appropriate strategies.
- The approval purchase of 10 digital cameras for Art was deferred until the next meeting. There was concern regarding the large amount (\$13k) of funding requested. The cameras currently in use that these will replace were previously purchased by the Library Fund (which is a tax deductible fund like the building fund that parents can donate to which is managed by the school)– so this funding request was referred to the Library Fund committee for consideration as a whole school resource. The Library Fund committee will report back at the next meeting.
ACTION ITEM – get feedback from the Library Fund regarding the funding of cameras for art.

Canteen Report – Catherine

As per report.

Grants – Michelle

- Still waiting to hear back from James Griffin’s office regarding the bike racks grant.
- Ben reported that for the successful CNC plasma cutter grant – Roger (HT TAS) is obtaining quotes and getting permission from the Department for its installation.



NORTHERN BEACHES SECONDARY COLLEGE MANLY CAMPUS P&C ASSOCIATION



Second Hand Uniform Shop – Fiona

None.

General Business:

Washing of costumes in costume Room – Michelle.

After the recent deluge of rain / local flooding some of the costume under TAS got wet. Fortunately a group of parents / GA and staff helped wash and dry them all and as a result many costumes were saved. Thanks to all who helped save this valuable resource that is extensively used every musical.

Cross Campus P&C Forum – Michelle – 29th of March

Dane – College Principal is organising a meeting between the various NBSC P&C's. Opportunity to discuss common issues, to work together and to share ideas.

Please get in touch if you have any feedback or any ideas on possible cross campus opportunities. We are here to represent the parents to make the school and college better.

Website / Membership

There is a need to have a way to purchase P&C membership via the web since we have not been able to meet in person. Recommendation that we setup a website that has the functionality.

Motion: That the P&C spend \$360 to get a new website that can also track membership.

Moved: Ben

Second: Marg

Result: Approved – unanimous.

New Parent Welcome Event

- Briefly discussed whether we could hold new parent welcome event. This was previously done before Covid.
- Kathy confirmed that there is no disco – as this was typically held on the same night.
- P&C has taken on providing refreshments at Parent Teacher nights – and there is an opportunity for parents to talk between appointments.
- P&C are happy to host an event – but mindful that it needs to be done in a covid safe manner. Possibly a term 2 thing.

ACTION ITEM: P&C Exec to discuss offline. If anyone has any suggestions on what we could do we are also welcome for feedback.

Meeting Closed: 9.24pm

Next Meeting: Wednesday 11th of May 2022.

Notes: voting was done via the chat in the Zoom call. A copy of the chat transcript can be obtained from the secretary.