



NBSC Manly Campus

Mobile Phone Policy

Mobile phones may be useful and convenient, for example before or after school, however, they are not to inhibit learning.

The school's code of conduct emphasises responsibility and respect for others, therefore, mobile phones must be switched off during lessons, assemblies, meetings, excursions and study periods.

Guidelines for student use of mobile phones:

- A mobile phone is not an accepted BYOD and must not be used to create a mobile hotspot.
- Mobile phones must be turned off during class time unless instructed by the teacher to use it for a specific purpose relevant to the lesson.
- If a student, with the specific consent of their parents, chooses to bring a mobile phone or other electronic device to school, they must respect fellow students' rights through responsible and appropriate use of the phone or device.
- The use and securing of mobile phones and other electronic devices is the individual student's responsibility. Students bring these items at their own risk.
- Mobile phones must be out of sight and turned off during all lessons, including assemblies, travelling to and from classes, in sick bay, in change rooms or toilets and sport, unless explicit permission for a specific use has been given by the teacher.
- Mobile phones must not be used to bypass school procedures in relation to school-parent contact such as the official notification of student illness or early departure from school. The school asks parents who need to contact their student to confine their mobile calls to before or after school. Any parent who needs emergency contact with their student should ring the school.
- In case of an emergency, permission to use the school phones may be obtained from a Deputy Principal or from the reception staff.
- Mobile phones or devices must not be used record images or audio of other students or teachers and staff members without their consent. It is prohibited to upload digital content of students or teachers to social media websites or email, unless permission has been sought and granted.
- Harassment or bullying of fellow students via SMS text, Bluetooth, voice messages, social media or using web based communications breaches the school's Code of Conduct. Such behaviour will be dealt with according to the MSC Cyber Bullying Policy and may be referred to police for investigation, as all calls, text messages and emails can be traced.
- Excursions and camps are an extension of classroom lesson time with a specific learning objective, therefore, the use of phones and devices should align with the school policy.
- The NSW Education Standards Authority (NESA) bans the bringing of mobile phones into Higher School Certificate examinations. Phones are not permitted within any internal assessments across the school.

Non-compliance with Mobile Phone Policy

If a phone **is used** during lessons, assemblies, travelling to and from classes, in sick bay, during sport, in change rooms and toilets:

- Teachers will instruct students to put the mobile phone or device in their bag. Refusal to do so will result in disciplinary action.
- Repeated infringement will result in referral to the relevant Deputy Principal. Parents will be contacted and asked to ensure their student does not bring their phone to school in the future.
- If phones or devices are used for bullying or harassment, this behaviour will be dealt with according to the MSC Cyber Bullying Policy and may be referred to police for investigation.