Staff Guide **NBSC Manly Campus**



Withdrawal Desk

Student name:	
Date:	
Subject:	

You have been placed on the Withdrawal desk as your behaviour does not reflect the Manly Campus Student Code of Conduct.

Whilst at this desk:

- You may not interact with other students or respond to class discussion.
- You must complete the 4 Reflection questions and continue to complete your work individually.
- Your teacher will organise a time to discuss your responses and determine how many lessons you are to remain at the withdrawal desk.

on a Faculty Monitoring Booklet.
1. What were you doing that was unacceptable?
(Refer to the Student Code of Conduct)
2. Who has been affected by what happened and how?
3. What do you need to do to make things right?
(What tangible actions will you take to make up for the impact on others)
4. If the same thing happened again, what would you do differently?
4. If the same timing happened again, what would you do differently.
Teacher comment:
Teacher signature:
reacher signature.