

# **Manly Campus Award System**

#### Merits:

Students can receive merits for improvement/outstanding task in a specific subject, involvement in extracurricular events and sporting achievements throughout the year. Students are only able to request sport and extra curricular merits, not specific subject merits. Please ensure you create these accordingly. If an option is not there (e.g. improvement in Music stage 4), please log an IT job on Sentral and it will be added.

To give an award, log on to the Awards (beta) Tab on the Sentral Dashboard, create a merit via the + Appeal. Approve an appeal via the Envelope Appeal. The people logo identifies the requesting student and a thumbs up approves the merit, thumbs down denies the merit. The speech bubble allows you to communicate with the requesting student.

Particularly important for students applying for scholarships and those wanting physical documentation of merits achieved, students can print off the specific merit via the Letter Tab. Manly students have access to a feature called "Letters". The student simply picks the awards to be included in the letter and hit that plus (+) button at the bottom of the form in the screenshots. Once the letter is created, it will show up in the list below. The button with an icon of a .PDF will automatically generate a letter (once clicked) with a summary of their awards and a small blurb. It will also include space for the student and a staff member to sign and confirm the awards on behalf of the school.

## **Principal's Awards**

These are awarded at the end of Semester 1 for:

- Year 7 to 11 students who achieve Outstanding in all subjects
- Year 12 students who achieve Outstanding in 4 or more subjects (and High in remainder)

## **Academic Excellence**

These are awarded at the end of Semester 2 for students who consistently achieve at the highest levels in a subject.

## **Commitment to Studies**

These are awarded at the end of Semester 2 for students who consistently apply themselves in all apsects of their learning in a subject.